

Prescription Medication: Sample Template



The language below is intended to provide a basis for drafting additional policies and procedures to reflect the needs and concerns of local Organizations. This is not an official policy approved by the National Council. This language should be adopted and/or modified as necessary in consultation with Club leadership and counsel. Under no circumstances should these guidelines replace consultation and recommendations from your board and/or legal counsel.

It is recommended that each local Boys & Girls Club organization develop and implement a policy regarding the storage, distribution and administering of prescription medication. The policy should factor in reasonable accommodations that can be made as well as any associated risks. Clubs should consider working with medical experts, legal counsel, and the safety committee as they determine the appropriate policy for the organization.

Clubs take different approaches to this important issue. Choices that some Clubs have made include:

- No storage, distribution or administering of any medication
- No storage and distribution but will administer certain medications such as epi pens
- Will store but will not distribute leaving it up to the child to ask for their medication at the appropriate time (e.g., inhalers)
- Will store and distribute certain medications but refuse any administering that requires training (e.g., syringes).